

St John the Evangelist, Bexley

CONTRACT OF HIRE

for the **SINGLE PRIVATE** hire of **St John the Evangelist, Bexley Church Hall**

(Please complete in **BLOCK CAPITALS**)

This form should be read in conjunction with the Terms and Conditions of Hire which form part of this contract.

Hirer:

Address (incl. Post Code)

Telephone

Mobile on the day

Email

Type of Event.

Approximate number of people attending:

Date of Event:

Start Time:am/pm End Time:am/pm

These times are inclusive of setting up and clearing away.

Car Park to be vacated by:

Full Hire fee	£	separate cheque
Damages etc. Deposit	£50	separate cheque
Excess time rate	£	Per half hour or part thereof

Please make separate cheques payable to **St John the Evangelist, Bexley PCC**

Return signed form with payment and deposit to the Hall Lettings Secretary: Gill Rogers, 58 Randolph Close, Barnehurst, Kent. DA7 6HY 07950 794977

- **I have read, accept and will comply with the Terms and Conditions of hire and the PCC Child Protection Policies and procedures.**
- **I acknowledge receipt of the Hirer's checklist.**
- **I consent to your contacting me about groups and activities you think I might be interested in and to your including names and photos in newsletters, bulletins and social media.**
- **I should like to receive communications from you by email.**

Our privacy notice and copies of documents referred to here can be read on our website at www.stjohnsbexley.org.

Signature of Hirer: Date:/...../.....

The PCC reserves the right to refuse a booking without an explanation.

Booking Accepted

Signature of Hall Secretary: Date:/...../.....

rev. 2/19