

St John the Evangelist, Bexley

CONTRACT OF HIRE

for the **SINGLE ORGANISATIONAL** hire of St John the Evangelist, Bexley Church Hall
(Please complete in BLOCK CAPITALS)

This form should be read in conjunction with the Terms and Conditions of Hire which form part of this contract.

Hirer:

Organisation:

Address (incl. Post Code)

Telephone

Mobile on the day

Email:

Type of Event

Approximate number of people attending:

Date of Event:

Start Time:am/pm End Time:am/pm

These times are inclusive of setting up and clearing away.

Car Park to be vacated by:

Full Hire fee	£	separate cheque
Damages etc. Deposit	£50	separate cheque
Excess time rate	£	Per half hour or part thereof

Please make separate cheques payable to **St John the Evangelist, Bexley PCC**

Return signed form with payment and deposit to the Hall Secretary: Gill Rogers, 58 Randolph Close, Barnehurst, Kent DA7 6HY 07950 794977,

- **I have read, accept and will comply with the Terms and Conditions of hire and the PCC Child Protection Policies and procedures.**
- **I acknowledge receipt of the Hirer's checklist.**
- **I consent to your contacting me about groups and activities you think I might be interested in and to you including names and photos in newsletters, bulletins and social media.**
- **I should like to receive communications from you by email.**

Our privacy notice and copies of documents referred to here can be read on our website at www.stjohnsbexley.org.

Signature of Hirer: Date:/...../.....

The PCC reserves the right to refuse a booking without an explanation.

Booking Accepted

Signature of Hall Secretary: Date:/...../.....